

AMJAD KASSAR

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EDUCATION

Texas A&M University, Mays Business School
Master of Business Administration

College Station, TX
May 2028

University of Maryland Global Campus
Bachelor of Science in General Studies
GPA: 3.8

Adelphi, MD
December 2025

EXPERIENCE

US Army, 71st Chemical Company

Schofield Barracks, HI

Operations Supervisor (Platoon Sergeant)

January 2025 - March 2026

- Planned and executed four large-scale hazardous response missions annually, including incident response, sampling, and decontamination operations, ensured compliance, optimized speed and team knowledge
- Managed logistics and resupply for more than \$500K in specialized Chemical, Biological, Radiological, and Nuclear (CBRN) equipment and materials, maintaining 100% accountability and preventing mission delays
- Oversaw personnel records, training, and medical readiness for 35 team members while maintaining compliance with Army and federal regulatory standards

US Army, 18th Combat Sustainment Support Battalion

Germany

Training & Administrative Operations Manager

April 2020 - December 2024

- Processed promotions, leave, school requests, and other administrative actions for 900+ soldiers while maintaining 100% compliance
- Developed short-range and long-range battalion training calendars, coordinating annual qualifications for more than 900 personnel while ensuring all training requirements were completed on schedule
- Coordinated transportation and supply distribution supporting more than 30,000 Afghan evacuees during Operation Allies Refuge at Ramstein Air Base
- Managed battalion driver licensing, training, and vehicle safety compliance for 900+ personnel to support operational readiness across subordinate units

LEADERSHIP & INVOLVEMENT

18th Combat Sustainment Support Battalion

Germany

Event Planning Lead / Operations Coordinator

June 2022 – Aug 2023

- Earned the Army Achievement Medal for leading planning and execution of a formal military ball for 600+ attendees, coordinating event logistics, budgeting, vendors, and military protocol
- Coordinated cross-functional support during Operation Allies Refuge, assisting with transportation and supply distribution for 30,000+ Afghan evacuees; awarded the Humanitarian Service Medal for exemplary service

SKILLS, CERTIFICATIONS & LANGUAGES

Languages: Fluent in Modern Standard Arabic and multiple Arabic national dialects

Technical Skills: Basic programming in Java, and C programming

Certifications & Training: Retention NCO Certification; First Aid Certification; HAZMAT Operations; Mass Decontamination Operations; Radiation Safety Officer; CBRN Defense Certification.

Interests: Project management, leadership development, operations improvement, logistics planning, emergency response, and team mentorship.